



# CHARTERED INSTITUTE OF LEGAL EXECUTIVES (CILEx) UNDERGRADUATE COURSES



## CILEx Open Evenings

These evenings provide an informative overview of the various types of CILEx courses on offer at the University of Westminster. You will also have an opportunity to ask questions and meet key university personnel, including the CILEx Course Manager and Course Leader, together with the CILEx Regional Liaison Officer for London and the South East.

The dates, venue and times of our CILEx Open Evenings can be found at [westminster.ac.uk/cilex](http://westminster.ac.uk/cilex)

## CILEx Prospectus

For full details on Westminster's CILEx courses, please download our prospectus from [westminster.ac.uk/cilex](http://westminster.ac.uk/cilex)

## Further information

For more information, please contact our Course Enquiries Team between 9am-5pm, Monday-Friday.

T: +44 (0)20 7915 5511

E: [course-enquiries@westminster.ac.uk](mailto:course-enquiries@westminster.ac.uk)  
[westminster.ac.uk](http://westminster.ac.uk)

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# DO YOU WANT A CAREER IN LAW?

If you're over 16 and considering a career in law, a flexible and accessible option is to train to be a Chartered Legal Executive. A Chartered Legal Executive is a qualified lawyer who generally specialises in a particular area of law and has a very similar role to that of a solicitor. It is a varied and worthwhile profession with good salary expectations. There are good career prospects. As Chartered Legal Executives, lawyers are able to become partners in law firms and judges.

## What is CILEx?

The ~~Charter~~ of Legal Executives (CILEx) is an established, growing legal professional body which represents 22,000 trainee and practising Legal Executives. CILEx Professional Standards (the CILEx regulator) works closely with Government and the Ministry of Justice and is recognised in England and Wales as one of the core regulators of legal professionals alongside barristers and solicitors. CILEx is also an approved regulator by the Legal Services Board.

For further information, please visit [www.cilex.org.uk](http://www.cilex.org.uk)

## The first step to becoming a lawyer

### The Level 3 Certificate and Professional Diploma in Law and Practice

If you have few formal qualifications, you can start on the CILEx Level 3 qualification at Westminster. This is the first step towards becoming a Legal Executive lawyer. Whilst studying Level 3, you will acquire knowledge of substantive and practice law, together with professional skills.

## Teaching hours

### Level 3 Certificate in Law and Practice – Year One

During term time the course runs on Mondays, 5.30pm–9pm. You will receive tuition in relation to five units of study.

### Level 3 Professional Diploma in Law and Practice – Year Two

During term time the course runs on Wednesdays, 5.30pm–9pm. You will receive tuition in relation to five units of study.

The ten units studied to complete the Certificate and Professional Diploma in Law include:

- Civil Litigation
- Client Care Skills
- Criminal Law
- Criminal Litigation
- Employment Law
- Introduction to Law and Practice
- Land Law
- Law of Contract
- Law of Tort
- Legal Research

# STUDY CILEX AT WESTMINSTER – A FLEXIBLE AND ACCESSIBLE ROUTE TO BECOMING A LAWYER.

## Benefits of the CILEx

- You will obtain a professional legal qualification which is of high worth and specifically geared towards a legal career.
- CILEx qualifications are recognised by The Law Society and the legal industry.
- Qualification as a Legal Executive will demonstrate to potential legal employers that you have an all round knowledge covering academic and practical areas of the law together with relevant legal skills.
- The course is one of the most economically viable and flexible ways of gaining legal practice and professional legal knowledge.
- You can go on to qualify as a solicitor and may be exempt from undertaking the Solicitors Training Contract. You may also be eligible to gain full/partial exemption from the GDL.

## Reasons to study at Westminster

- We are committed to providing you with a first-class service.
- Unlike most other CILEx providers, we are a university and offer a vibrant and interactive learning environment.
- Teaching takes place at our Central London based School of Law on Little Titchfield Street. Set just behind Oxford Street, there are excellent transport links to all the main attractions that this vibrant city has to offer.
- We have strong links with the CILEx London Branch who have helped provide career advice to our students.
- Our CILEx courses are run on a part-time evening basis, giving you the opportunity to work whilst studying.
- Our courses are competitively priced.
- You will be invited to take part in the University's CILEx extra-curricular activities.
- Lectures and seminars are delivered by seasoned legal professionals with industry experience, drawn from the ranks of academics, solicitors and barristers.
- You will have access to a full range of learning resources including Lexis Library, Lawtel, Westlaw and the School of Law Library.
- You will have a personal tutor to whom you may address any enquiries or other needs.
- You will have an opportunity to air your views via CILEx Course Committee representatives.

